

# St. Mary's Primary School

## Child Safety Policy - *Student Version*



Created by our Student  
Representative  
Council (SRC)  
Foundation -  
Year 6 2017





## Introduction:

St Mary's Primary School is a place where everyone works together to try and keep **all** children, including those from different backgrounds and with different beliefs, happy and safe.

There are lots of different ways our school keeps us safe and happy.





## Purpose:

The staff at St Mary's are ***determined*** to keep children safe. It is very important that all children feel safe when they come to school, and not worry or feel scared that something bad will happen.

Feeling safe helps us all to be happy and ready to learn.

All teachers know how to help us if we ever feel unsafe or upset.



## Commitment to Child Safety:

*All* students attending St Mary's Primary School have the right to feel safe, no matter what.

Our school does not tolerate **BULLYING** or unsafe, inappropriate behaviours.





## Code of Conduct:

At St Mary's we have a Code of Conduct for all teachers, support staff, office staff, emergency teachers, parent helpers, Monsignor Stuart, volunteers and workers. This Code clearly outlines behaviours these adults need to demonstrate to ensure we all feel safe at school.

Our Code of Conduct is available at the office and on our school website.



## **Risk Management**

At St Mary's we know that it is very important to keep our school safe.

The school looks for things that might be unsafe around our whole school environment and then if needed, fixes them straight away.

Students should always tell someone if they see a risk.



# Child Safety Roles and Responsibilities:

All students at St Mary's have a right to **feel** safe and **be** safe. The wellbeing of students in our care will always be a priority. Students, parents and St Mary's staff all have to work together to ensure we have a safe and happy environment.

## **Roles and Responsibilities for Students:**

- Demonstrate our school Cornerstones at ALL times;
  - Respect for Self, Respect for Others, Respect for the World
- Go directly to the First Aid room or Office if you need help during break times
  - Always try and do the right thing
- Stay with the teacher on duty, if parents are late for pick up
  - Stay within the boundaries of the school
  - Listen and show respect to the teachers
    - Be ready for school
    - Encourage others to stay safe
    - Help and listen to others
  - Participate in First Aid training when provided
  - Drink lots of water and eat healthy foods
    - Use the toilets appropriately.

## **Roles and Responsibilities for Parents:**

- Ensure children arrive to school on time and are picked up on time at the end of the day
  - Ensure children get to and from school safely
  - Allow children to be active and have time to play
- Contact the school if their child/ren won't be at school that day
  - Have appropriate conversations with children
- Ensure children have healthy and nutritious food to eat while at school, as well as fresh water
  - Support their child's learning by asking questions about their day.

## **Roles and Responsibilities for Staff:**

*(including teachers, office staff and learning support officers)*

- Actively participate in regular First Aid training
- Be listed with the Victorian Institute of Teaching or have a current Working with Children Check
  - Be kind and caring towards all students
  - Listen to all students and help them with their problems
- Concentrate while on duty and wear a yellow vest and a hat (Term 1 and 4)
- Mark the roll twice every day, if a student is not present call their parents to see if they are safe
- Be on time for all yard duties, including before school and after school and remember to wear the first aid backpack
  - Read, sign and follow our Code of Conduct
  - Participate in ongoing Professional Learning opportunities
- To be trained and aware of Child Safety policies and expectations.



# **Inclusion and Empowerment for all Students**

All staff and teachers at our school help students to understand that they have a right to feel safe and secure.

The SRC play an important role in making sure that students know we all have rights, including the right to be safe. Classroom activities like Circle Time help us understand our rights.

Students at St Mary's are encouraged to speak up if they hear or see something that is not right. Our Foundation to Year Two students are also supported by an older Buddy, students from Year Three to Six.





# Valuing Differences

St Mary's Primary School values differences and does not ***tolerate*** any kind of teasing because people are different.

The school helps and looks after ALL students;

- students with different backgrounds
- students that are different shapes and sizes
  - students with different beliefs
  - students that like different things
- old and young
- students that have different abilities



*The policy will be reviewed every **two years** and will incorporate suggestions from school staff; teachers, office staff, learning support officers and parents, volunteers and students.*

*This Policy is to be reviewed in 2020.*